

Travel to DRC:

The following is your preliminary information that is needed for travel to the Democratic Republic of Congo. Please do not delay in getting these things taken care of. In addition to this information, we will soon be sending you details on lodging, dress, in-country costs and other useful information for your time there. If at any point you have questions concerning your trip, please contact jim.snyder@efca.org.

1. Passport: make sure that you have at least 6 months remaining on your current passport and adequate space for your visa and entry stamps.
2. Letter of Invitation: You must have a Letter of Invitation from Pastor Selenga to obtain your Visa.

You will need to send him a photocopy/pdf/jpg of the picture page of your passport, and forward the following information to him:

- ✓ Name (as appears on passport):
- ✓ Where you were born (city, state):
- ✓ Birthdate:
- ✓ Marital status:
- ✓ Passport #:
- ✓ Where it was delivered:
- ✓ Date delivered:
- ✓ Expiration date:
- ✓ Residential address:

Please send Pastor Selenga this information at: Nubako.Selenga@efca.org. Please do this as soon as it is convenient for you to do so.

The cost for Pastor Selenga to acquire each letter of invitation is \$110. This money must be sent or transferred to the ReachAfrica account. This may be done online with a credit card: [give here](#). Designate your funds to ReachAfrica 2200-5430. For ReachGlobal personnel, please contact Lisa Aiken (Africadbm@efca.org) to have this transaction taken care of. If you need to send a check, send it to EFCA Donor Services, 901 E 78th St., Minneapolis, MN 55420. The check should be made payable to: EFCA ReachGlobal, and noted for ReachAfrica – 2200-5430.

3. Visa: the most convenient option for a Congo visa is through www.traveldocs.com. You will need to select the Washington DC office. DO NOT apply directly with the DRC embassy. Make sure you apply for the Democratic Republic of Congo visa, and NOT the Congo Brazzaville visa. You should apply for this visa one month prior to your travel date. Apply for a tourist visa and carefully follow the directions that are given on the website. The single entry visa costs, excluding FedEx and processing fees, will be \$180.

4. Medical & Vaccine Information:

*International Health Card: You will be required to have your yellow vaccination card with you upon arrival in Kinshasa. The only required vaccination for travel there is Yellow Fever. It is recommended that you also have your Hepatitis A and B and current Tdap. Feel free to consult with your local health department in order to get what is recommended for travel to DRC. This also should be done as soon as possible and not later than 1 month prior to your trip.

*Malaria prophylaxis: If you travel enough you may have a standard anti-malaria medication that you use. The three options that work well for the resistant strain of malaria in Congo are mefloquin (Larium); malarone; and doxycycline. Unless you have taken mefloquin before, we highly recommend that you DO NOT use this as an option and choose malarone or doxycycline instead. There are potentially serious side-effects associated with Larium that are not common with the other two options. Doxycycline, though much less expensive, is also known to cause upset stomach. Please begin to take your Malaria prophylaxis at least 2 days prior to your arrival in Kinshasa.

*It is also recommended that you travel with Ciprofloxin. This is an antibiotic that can be used in the event that you would get traveler's diarrhea, or eat something you should not have eaten. Normally, 12 pills is sufficient.

*Additional items for your pharmaceutical check-list include: aspirin/Tylenol; ant-acid; sleeping medication; any personal medication you normally use.

*The closest health department that offers the Yellow Fever vaccine is SSM Health Dean Medical Group, 1313 Fish Hatchery Rd., Madison, WI 53715. Phone: 608.252.8000

*You may also want to contact your primary physician first to get a referral for the vaccines.

5. Tickets: You will be responsible for acquiring your own tickets for your trip to DRC. If you have any questions do not hesitate to ask. Jim.Snyder@efca.org

Additional information regarding Kinshasa:

It's important that everyone understand that for those who live by Western standards, Kinshasa is one of the most expensive places in Africa. You don't get much, for a lot. This will help you and your planning as you head into your trip there. The US dollar is commonly accepted currency in Congo. Purchases in most stores can now be made with a credit card or with dollars. In most cases, if dollars are used, you will receive Congolese francs as change. The exchange rate is approximately 1650 francs/\$1. Make sure that any \$50's or \$100's are the new style bills and have absolutely no markings or tears. If they do, they are seldom accepted. If you would like to have money changed at any time, we will do that for you after your arrival in Kinshasa. Do not do this yourself. If you have any questions, please feel free to ask us. Your assumption might not be correct.

Here are the costs related to your time in Kinshasa:

- \$80 per night for the Hotel includes breakfast and internet (not terribly dependable)
- \$50/day for the meals
- \$55/person for airport international departure tax
- \$20/person for assistance at the airport (international arrival and departure)
- \$20/person for assistance at the airport (for each domestic departure and arrival)
- \$200-300 for unexpected expenses (10 days)
- \$110 for each letter of invitation
- \$30/day < 4 hours and \$50/day > 4 hours for translation fees
- \$4/page for written translation of materials or books

Your arrival:

I assume each of you will read this numerous times prior to your arrival in Kinshasa. Actually, if you print this up and pull it out when you get your snack, an hour or two before landing in Kinshasa, this information could be helpful.

Often, though not always, you will receive a landing card that is best filled out prior to landing. If you do not receive one, don't worry. Often now, they do not ask you to fill one out. If you do receive one, the information needed for the landing card is at the end of this communication.

After getting off the plane, you will board a bus that will take you to the entry of the new international terminal where you will go through immigration. The immigration line is typically long, but if you have checked baggage it will most likely not be on the conveyor by the time you get through the immigration line. So, there's no rush. Before you enter the baggage claim area, another immigration officer might ask to see your passport again to verify that you received an entry stamp from the immigration officer.

After you get your passport back from immigration, you will proceed through the entry to the baggage area and there will be a desk on your right where you will show them your health card to make sure you are adequately vaccinated. His/her checking that you have your yellow fever shot is prerequisite to your being able to continue to the baggage claim. There are carts available for free to help you transport any checked luggage. Though it is getting better, it can sometimes take a while to get your baggage, so again, simply be patient. There are restrooms in the baggage area.

Right before you leave the building, there is a place where customs officials stand by a rack that is conveniently positioned right in front of the exit. You might be asked to put all your bags through the x-ray machine. If not, do not hesitate or spend excessive time looking at the customs officers. You will be exempt from customs. Act like you know what you are doing and proceed to the exit. You will be met by someone immediately after the customs check point. Someone will be there to assist you with your luggage and you will be taken to your hotel. DO NOT accept a ride from anyone you do not know, and most definitely DO NOT take a taxi unless a Congolese you know rides with you.

For those of you who have not traveled to Africa or are unfamiliar with the realities of cell phone roaming charges in Africa, let me encourage you to refrain from calling home right away to let that special someone know that you have arrived safely. Once you get in the vehicle to go to your hotel, your host will offer you the use of his phone to call home. Unless you have a Congo SIM card in your phone, you will pay a great deal to talk with someone back in the US. Let me encourage you to turn off your data to your phone or put it in airplane mode before you get on the plane headed to Kinshasa. Not doing so has resulted in people having received a surprise bill of 100's, if not 1000's of dollars. If you do not have an unlocked phone, you will be able to borrow one to use during your time in Kinshasa. Be it known, communication will most likely be limited.

Landing card information: (if required)

*You will need your passport #; visa #, and address of where you will be staying:

*Your Hotel:

Hotel Finesse

5091 Av. Kasa-Vubu

Bandal, Kinshasa

243 82 10 99 999

243 89 88 81 222

OR

Balis Center – 7e Rue place commercial 83 Ave Tropic, Limite, Kinshasa

*Contact: Nubako Selenga - Telephone: 0817177630

*Purpose for travel: meeting/conference

*The airport you departed from would either be: Paris - CDG; or Brussels - BRU

*Your port of entry/arrival is: Kinshasa – FIH N'Djili airport

*Please begin to take your malaria prophylaxis at least 2 days prior to your arrival in Kinshasa. Have a safe and restful trip. If you have any questions about any of this information, please do not hesitate to contact Nubako.Selenga@efca.org or Jim.Snyder@efca.org

KINSHASA MISSION TRIP DETAILS – First Free Rockford

1. Trip Dates:

*March 24-31, 2018 – Medical Team Trip

*April 23-29, 2018

*June 11-18, 2018

2. Requirements:

*Must be in Middle School or older. Minors must have a parent/guardian present.

*Must have a personal relationship with Jesus Christ.

*Must meet all deadlines for medical, travel and visa.

3. Objectives:

*Bring people into a relationship with Jesus Christ.

*Go, tell and show the love of God to the city of Kinshasa.

*Understand more specifically how to pray for the ministry that's taking place in Kinshasa.

*Support and encourage Tabitha Center.

- Leaders, students and staff

*Observe the ministry that is taking place.

- Broaden full perspective of the potential for 100 gospel initiatives.

4. Lodging: Pastor Selenga will make these reservations.

*Hotel Finesse

5091 Av. Kasa-Vubu

Bandal, Kinshasa

243 82 10 99 999

243 89 88 81 222

5. Dress Code:

*Men –

- Collared button up shirts and/or polo shirts

- Nice jeans

- Khaki/dress pants (for church)

- Long sleeve shirts

- Close toe shoes
- NO shorts

*Women –

- Nice tops
- Skirts below the knee
- Nice jeans
- Close toe shoes
- Long sleeve shirts
- NO shorts

6. Estimation of Cost:

*Hotel	= \$ 400
*Meals	= 350
*Departure Tax=	55
*Airport	= 40
*Invitation	= 110
*Visa	= 270
*Van Rental	= 150
*Incidentals	= 200
*Airfare=	<u>\$2500</u>

Total = \$4075 (plus immunization, supplies and travel medical insurance)

7. Packing List: Everything on this list must fit in your one carry-on suitcase and one personal item (back-pack).

*Men's Clothing:

(This list includes what you would be wearing in country and on the flights.)

3 Pairs of Jeans

1 Pair of Khakis

5 Polos or Short Sleeve Button Up Shirts

1 Long Sleeve Button Up Shirt

7 Pairs of Underwear

7 Pairs of Socks

Closed Toed Sneakers

Closed Toed Dress Shoes

*Women's Clothing:

(This list includes what you would be wearing in country and on the flights.)

4 Pairs of Jeans

1 Skirt

7 Nice Tops

1 Long Sleeve Shirt

7 Pairs of Underwear

7 Pairs of Socks

Closed Toed Sneakers

Closed Toed Dress Shoes

Flip Flops for the Hotel (Optional)

*Supplies:

Bathroom

_____ Toothpaste / Toothbrush

Deodorant

Body Wash / Shampoo

Wash Cloth

Electronics

_____ Media Device, Tablet, or Phone (If you want to)

Phone charger (Cable and/or Battery)

International Power Adapter

Global Cell Phone plan add-on including Congo, DRC (If using personal phone)

First Aid

_____ Sunscreen

Bug Spray w/ Deet

Sleeping Pills (Melatonin)

Tylenol

Band-aids and Bacitracin

Tums

Imodium A/D

Sanitary Wipes

Cipro

Food

_____ Granola bars or trail mix.

Bottled Water

Via Instant Coffee

Travel Gear

_____ Passport/Document Wallet

Neck Pillow

Pen for landing card

Headphones and/or Ear plugs

Eye Mask

Sample Schedule

January 27-February 1st

Sat. January 27- Arrival at airport (Selenga and Jim)

Sun. January 28-

8:00-Breakfast at Selengas

9:15-Leave for Church at Masina

Lunch at Masina

2:00-Rest at hotel

3:00-Kids Program in Kintambo (Kennedy, Jim, Selenga)

Dinner at the hotel/meeting with Jim and Selenga

Mon. January 29-

9:00-Tabitha and Tabitha/GlobalFingerprints in Selembao (Emily, Lydie, Claudine, Jim)

12:00-Lunch at El Greco

1:00-Rest at hotel

3:00- Visit Tabitha Center in Makala

Dinner at the hotel

Tues. January 30-

9:00-Tabitha and Tabitha/GlobalFingerprints in Camp Luka

First Free Rockford
Kinshasa Trip Information

12:00-Lunch at Maman Colonel's

Afternoon- CALI English Club and Shopping at Art Market and Fabric Market

Wed. January 31-

9:00-Meet with Tabitha Pool Leaders at Hotel

12:00-Lunch at Hotel

3:00-Kids Program at ISAKIN

Dinner at OPoeta

Thurs. February 1-

9:00- 11:00 Meet with pastors involved in CEMILER training programs at Hotel

11:00- 12:00 Pack and Lunch at Hotel Finesse

12:30 – 13:30 Tabitha Internship Center at CECU Masina

14:00 - Leave for Airport (quick tour past the airport)



FORMULAIRE DE DEMANDE DE VISA / VISA APPLICATION FORM

A. JOINDRE AU PRESENT FORMULAIRE / PLEASE ATTACH TO THIS FORM:

- Passeport en cours de validité (plus de six mois)/A valid passport (more than six months)
- 1 photo d'identité (écrire les noms derrière la photo)/1 Passport photo (write name on the back of the photo)

B. RENSEIGNEMENTS A COMMUNIQUER / INFORMATION TO BE PROVIDED

1. Nom / Name: Doe Nom de jeune fille (Maiden Name):
2. Post nom(s) / Middle Name (s): Bob
3. Prénom / First Name: John
4. Lieu de naissance (ville)/Place of Birth (city): Rockford, IL Pays/Country: United States of A
5. Date de naissance/Date of Birth: 02/08/1960 Nationalité à la naissance/Nationality at Birth: United States
6. Nationalité actuelle/Current Nationality: United States of America
7. Sexe/Gender: Male
8. Etat Civil (*1) /Marital Status:

- Célibataire/Single Marié/Married Divorcé/Divorced Veuf/Widow(er) Autre/Other

Nom du (ou de la) conjoint(e)/Spouse's Name: Jane Doe
Nationalité du (ou de la) conjoint(e)/Spouse's Nationality: United States of America

9. Profession/Profession: Teacher
10. Adresse/Address: 123 Maple St. Rockford, IL 61114
- Numéros de téléphone/Phone Number: 815.123.4567 Adresse email/Email Address: jbdoe@gmail.com
- Noms du père/Father's Name: Bob Doe Nationalité du père/Father's Nationality: United States
- Nom de la mère/Mother's Name: Harriet Doe Nationalité de la mère/Mother's Nationality: United States

11. Type de Passeport/Type of Passport:

- Passeport Ordinaire/Ordinary Passport Passeport Diplomatique/Diplomatic Passport
 Passeport de Service/Service Passport Autres types de titre de voyage à spécifier/Other types of travel document, to be specified

12. Numéro du passeport/Passport Number: 012345678
Date de délivrance/Date of Issue: 05 June 2015 Date d'expiration/Date of expiration: 04 June 2025
Délivré par/Issued by:

13. Numéro de la carte de séjour (*2) /Residency card number (If Applicable):
Date d'expiration/Date of expiration:

14. Motif du voyage/Purpose of travel:

- Visite familiale or amicale/Family or friend visit Affaires/Business Tourisme/Tourism Journaliste/Journalist
 Mission de service/Service mission Mission officielle/Official mission Études/Studies ONG staff/NGO Staff
 Personnel scientifique/Medical and research staff Opérateur culturel/Cultural operator
 Opérateur sportif/Sport Organization Membre d'une confession religieuse/Clergyman (Priest, Pastor etc...)

Référence du document justifiant le voyage /Travel supporting documents reference
Délivré par/Issued by:

15. Lieu de la mission/Place of Mission: Kinshasa

16. Type de visa/type of visa:
 Transit a. Aller du/Depart from : au/fo
b. Retour du/Return from : au/fo

Une seule entrée (point d'accès)/One entry (entry point)

du/from : January 26, 2018 .. au/to February 2, 2018

Deux entrées (point d'accès)/Two entries (entry point)

du/from : au/to

du/from : au/to

Multiples entrées (*4) (point d'accès)/Multiple entries (entry point)

du/from : au/to

du/from : au/to



1. N° du dernier visa congolais/ Number of last DRC Visa granted: None

Date de délivrance/Date of Issuance: Date d'expiration/Date of expiration:

2. Noms post noms et prenom des personnes (morales ou physiques qui invitent et qui prennent en charge l'invité)
Full name of persons (individuals or legal entities) inviting or sponsoring the guest

Noms/Names: Rev. Nubako Selenga

Adresse/Address: NGILIMA #9 BANDAL Numéros de téléphone/Phone Number: 2439817177630

3. Garantie de la prise en charge (*5)/Sponsorship Guarantee EGLISES DU CHRIST AU CONGO

Preuves des moyens de subsistances pour la durée du séjour en RDC pour les personnes qui ne sont pas prises en charge par une personne morale ou physique/Proofs of financial means to cover expenses during stay in the DRC for travellers that are not sponsored by an individual or legal entity

4. La durée d'attente du visa est de (*6)/Visa processing period is 2 weeks

5. Je reconnais que les renseignements communiqués ci-dessus sont exacts et véridiques. J'accepte qu'en cas de refus de visa pour une raison quelconque, les frais payés ne sont pas remboursables/ I hereby acknowledge that the above information is true and I agree that in case of visa refusal for any reason, the fees paid are not refundable.

Fait à/Signed in Rockford, IL Date Signature du requérant /Applicant Signature

SECTION À REMPLIR PAR LA CHANCELLERIE/SECTION TO FILLED OUT BY CHANCERY

N° de la demande de visa/Visa Application Number (*7)	
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Annotation de l'Agent de la Chancellerie/Chancery Officer notes:

Signature du Chancelier/Signature of the Chancellor:

(1*): cocher dans une case/select one choice

(2*): joindre la photocopie du document (titre de séjour à longue durée)/Please attach the copy of the document (long stay document)

(3*): joindre la photocopie du visa de voyage dans le pays de la dernière destination/Please attach a copy of the travel visa for the country of final destination

(4*): mettre les dates envisagées des 1ère et dernière entrées comme celles des 1ère et dernières sorties/Please indicate the planned dates of the 1st and last entries as well as those of 1st and last exits.

(5*): Garantie comme exigée par la DGM/ Guarantee as required by DGM

(6*) est la même que celle accordée au traitement des dossiers des requérants congolais des visas dans la juridiction / Is equal to the one allocated to the handling of files of Congolese visa applicants in the jurisdiction

(7*): N° de la demande de visa est à transcrire par l'Agent de la Chancellerie / The number of the visa application is to be transcribed by the Chancery Officer.

(8*): indice de l'Ambassade suivi du numéro d'enregistrement au niveau de l'Ambassade/Index of the Embassy followed by the registration number at the Embassy.

Le 3ième espace vide sera le numero du visa octroyé/The 3rd blank space will be for the number of the visa granted